

Position: Director of Production Planning & Control**Location: Fort Wayne, IN**

We are looking to hire an experienced Director of Production Planning & Control to help us continue to grow. The Director of Production Planning & Control manages the Production Planning & Scheduling, Warehouse and Inventory, Shipping and Receiving, Material Planning and Handling functions for the Fort Wayne facility. Responsible for overall effectiveness and efficiency of the Production Planning and Materials organizations. Supervises staff of production schedulers and Inventory clerks who plan and establish production schedules, manage material inventories, track progress of production, and handle shipping and receiving.

What You'll Do:**Oversees the Production Planning and Control function:**

- o Collaborates with cross functional team and assist site General Manager to design and implement production mechanism, aiming to drive high efficient and predictable production
- o Leads a team of 6 Planners/Schedulers/Key Account Planners to create weekly production plan and drive daily execution to ensure on time job release and on time delivery.
- o Collaborates with other functions to manage the Contract Review process to ensure timely customer order acknowledgement, work order creation, and work order scheduling.
- o Manages weekly Open Order updates and reviews with key customers. Proactively identifies/mitigates potential risks and drive necessary recovery to improve customer satisfaction.
- o Collaborates with the Commercial team and customers to address any ad-hoc schedule adjustment, prioritization, and/or other service-related requests and/or issues.
- o Collaborates with the Continuous Improvement team to drive higher machine utilization and lower WIP/Cycle Time by continuously optimizing production schedules and developing new dispatching rules.
- o Drives short-term capacity planning to identify any gaps or constraints. Collaborates with the Corporate S&OP team to perform mid/long-term Capacity Plannings
- o Leads cross functional planning meetings to achieve an optimum alignment between total demands (placed orders & sales forecast) and constraint resources in operations (Machines, staffing or materials)
- o Collaborates with customers to establish, review, and manage the efficiency of the VMI programs.
- o Collaborates with operations to publish necessary reports, metrics, and resolve any issues concerning the shop load.

- o Monitors the lead time performance and provide lead time expectations to customers.
- o Collaborates with the purchasing team and Outside Processing Suppliers to manage work order priorities, delivery performance, forecasting, and capacity planning.

Oversees the inventory management, material handling, and shipping/receiving functions:

- o Manages annual full physical count / cycle count program.
- o Balances safety stocks and E&O metrics to ensure raw material inventory level is appropriate.
- o Manages the shipping & receiving team to ensure timely receiving-in and on-time shipping performance.

Responsible for a few key business metrics, including but not limited to:

- o On Time Delivery (OTD)
 - o On Time Delivery in Full (OTIF)
 - o On Time Job release
 - o On Time to schedule and acknowledge customer orders
- Manages and develops team members.
Establishes standard work instructions and training matrix to ensure consistency and accuracy

What You Won't Do:

- Feel stuck – we offer great opportunities to advance and learn
- Get bored – we make custom products, so no day is the same
- Feel like a number – we're a close-knit bunch and always have each other's backs

Who You Are:

- A self-starter who thrives in a fast-paced environment
- A quick learner who is always ready to gain depth of knowledge in manufacturing processes
- A reliable worker who knows the importance of showing up when it counts
- Accept assignments with open, cooperative, positive and team-oriented attitudes
- Able to plan and execute plans across teams
- Effective communicator, both written and verbal

What You'll Need:

- Bachelor's degree (B. A.) from four-year college or university

- 8+ years' production planning experience in a manufacturing environment, CNC experience preferred.
- 4+ years' management experience
- APICS certification preferred.
- Continuous Improvement experience is highly preferred.
- Excellent computer skills, including the knowledge and application of Office Suite including Access and ERP Software.
- Excellent analytical and problem-solving skills.
- Experience of contract manufacturing with tight tolerances is highly preferred.
- Displays excellent communication skills including presentation, persuasion, and negotiation skills required in working with customers, coworkers and subordinates; includes the ability to communicate effectively and remain calm and courteous under pressure.

What You'll Enjoy:

- Competitive compensation and benefits package
- Comprehensive medical, dental, and vision insurance
- Paid vacation and 10 observed paid holidays per year
- Employer funded Basic Life and AD&D insurance
- Employer funded STD and LTD insurance
- Tuition reimbursement
- Great 401(k) with company match
- Generous employee referral bonus program
- Working for a thriving, performance-based company that values promoting from within and career advancement
- Temperature controlled environment
- Community involvement investing and giving back to the community
- Additional free resources such as travel assistance, EAP, etc.