

# Project Manager - \*Contract\*

**Location: St Louis, MO**

## About Curium

Curium is the world's largest nuclear medicine company with more than a century of industry experience. We develop, manufacture and distribute world-class radiopharmaceutical products to help patients around the globe. Our proven heritage combined with a pioneering approach are the hallmarks to deliver innovation, excellence and unparalleled service.

With manufacturing facilities across Europe and the United States, Curium delivers SPECT, PET and therapeutic radiopharmaceutical solutions for life-threatening diseases to over 14 million patients annually. The name 'Curium' honors the legacy of pioneering radioactive researchers Marie and Pierre Curie, after whom the radioactive element curium was named and emphasizes our focus on nuclear medicine. The tagline 'Life Forward' represents our commitment to securing a brighter future for all those we serve: An enhanced quality of care for our patients. A trusted partner to our customers. A supportive employer to our valued team.

## Summary of Position

Provides professional project management experience to designated projects and assignments through personal interaction with clients and internal and external project management staff. Monitors and coordinates the execution of the various services and processes relating to client contracted agreements for project management. Successfully execute and deliver programs and projects to enable key strategic initiatives. Ensure proper coordination of activity around effective execution. Responsible for the management of all retail project management objectives and field implementations. Supports process development, program improvement and quality initiatives across the account.

Work Schedule: Monday - Friday 8:00am - 5:00pm. Start time could change.

## Essential Functions

- Prepares agendas, assist in developing and maintaining budget reporting and timelines as required for each project and project phase to ensure overall project objectives and customer needs are met.
- Leads, prepares and coordinates client project reporting for updated throughout all phases of the projects.
- Assists in the selection and contracting process of consultants and construction teams as necessary for each project when applicable.
- Reviews requisitions, change orders and other invoices associated with the project.

- Observes corporate policies and procedures.
- Maintains high qualitative and quantitative standards of work performance.
- Strives constantly to improve skill and work knowledge; keeps up to date in the field of specialization.
- Cooperates with other personnel to achieve corporate goals and objectives as to quality, service, cost and profit.
- Reports to immediate supervisor major problems and findings and results achieved with recommendations.
- Clears through channels organizational changes contemplated, actions planned implying commitments, and expenditures in excess of approved budget.
- Selects subordinates with approval of appropriate supervisors; delegates to each necessary authority and responsibility for performance of assigned functions.
- Trains, develops, motivates and disciplines subordinates as necessary to meet established goals; reviews and appraises their work performance.
- Implements government laws and regulations and adheres to established rulings of government authorities.
- Carries out responsibilities in a professional, courteous manner at all times.

## **Requirements**

- Bachelor's degree in Engineering, Architecture or comparable degree
- PMP Certification
- 7 years directly related experience in an engineering/construction project accountability role or 10 years equivalent combination of experience in an advisory, engineering supervisory capacity
- Excellent customer relations, management, and consultation skills
- Proven leadership, administrative ability, technical background and project responsibility
- Superior oral and written communication skills
- Software competency: Microsoft Project and Microsoft Office

## **Working Conditions:**

- Standard office environment
- Must be willing to wear personal protective equipment, if needed.
- Willingness to work in a team based environment.

- Close attention to detail required.
- May be required to sit or stand for long periods of time while performing duties.
- Must be able to work outside of regular work hours.
- Willingness to work in plant producing radioactive materials and requiring all employees to participate in safety programs designed to minimize potential and/or actual exposure levels.

Responsibilities also include the ability to lift, walk, bend, stoop, push, pull, reach, and climb stairs with or without accommodation.

### **Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of employees assigned to this position.

### **Equal Opportunity Employer**

Curium is an equal opportunity employer and believes everyone deserves respect, dignity and equality. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.